

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, DECEMBER 27TH, 2022
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, December 27th, 2022, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Warren Torres, Jr., Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robert Arcuri, Councilman District V, Tonia Schnyder, Councilwoman District VI, Michael Wright, Councilman-at-Large, Div. B

ABSENT: Thomas Malik

Councilwoman Houston led the Prayer. Councilman Becnel led the Pledge.

Legal Counsel Keith Green Jr. and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There were no public comments.

CONSENT AGENDA:

ITEMS: Approval of Minutes - December 13th, 2022, Council Meeting

MOTION: Councilman Arcuri moved and Councilman Becnel seconded the motion to approve consent agenda item - Approval of Minutes - December 13th, 2022, Council Meeting. The motion passed with 6 yeas, 1 against (Duhe-Griffin), 1 abstaining (Torres) and 1 absent (Malik).

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (November 2022)

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

Jaclyn Hotard - Resolution - R22-272 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for a Comprehensive Stormwater Master Plan

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R22-272. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for a Comprehensive Stormwater Master Plan. **WHEREAS**, Article IV, Section H (2) and (5)

of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, **WHEREAS**, St. John the Baptist Parish is requesting Professional Engineering Services to perform the required scope of work to develop a Comprehensive Stormwater Master Plan; and, **WHEREAS**, the Comprehensive Stormwater Master Plan will identify and prioritize drainage capital projects, including projects to be funded through the Hazard Mitigation Program, and promote improved drainage conditions in areas protected by the West Shore Lake Pontchartrain Levee Project; and, **WHEREAS**, the new characteristics of the drainage system must be analyzed by modeling the hydraulics and hydrology within levee protection to plan and validate proposed and future drainage improvements that will be required to prevent flooding. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive Request for Qualifications (RFQ) for a Comprehensive Stormwater Master Plan. The motion passed with Councilman Malik absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-273 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with TBT Contracting, Inc. for the Ezekial Jackson Park Airnasium Project

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R22-273. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with TBT Contracting, Inc. for the Ezekial Jackson Park Airnasium Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Change Order No. 1 increases the original Agreement amount by \$21,613.93; and, **WHEREAS**, the increase is due to additional dirt and sod needed to shift the Airnasium and court to the west because of unforeseen underground slab; and, **WHEREAS**, the Change Order will be funded through the Recreation Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, Parish President, Jaclyn Hotard is hereby authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and to TBT Contracting, Inc. The motion passed with Councilman Malik absent.

Jaclyn Hotard/Stacey Cador - Resolution - R22-274 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for the Office of Fire Services Group Health Insurance

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Resolution - R22-274. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for the Office of Fire Services Group Health Insurance. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist Parish is requesting proposals for the Office of Fire Services Group Health Insurance which expires February 28, 2023; and, **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist

Parish is hereby authorized to advertise and receive proposals for the Office of Fire Services Group Health Insurance. The motion passed with Councilman Malik absent.

Jaclyn Hotard/Stacey Cador - Resolution - R22-275 - A Resolution authorizing St. the Baptist Parish to award the Parish's Group Life Insurance to Companion Life

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R22-275. A Resolution authorizing St. the Baptist Parish to award the Parish's Group Life Insurance to Companion Life **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Companion Life ranked 1st out of four proposals received and scored by the Source Selection Committee; and, **WHEREAS**, The Group Life Insurance Policy provides basic life, AD&D and Dependent Basic Life to employees of the Parish, Library and Assessor's Office; and, **WHEREAS**, the estimated annual premium is \$123,670 with Companion Life through Tatje Insurance and Financial Products reflects a decrease over the expiring premium of approximately \$125,000; and, **WHEREAS**, the premium will be funded through allocations from the General Fund, Public Works, Utilities, Wastewater, Library and the Assessor's Office. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the Parish's Group Life Insurance to Companion Life. The motion passed with Councilman Malik absent.

Jaclyn Hotard/Joseph Savoie - Resolution - R22-276 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with LA Contracting Enterprise, LLC for the 2022 Parish Wide Street Ditch Drainage Improvements

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution - R22-276. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with LA Contracting Enterprise, LLC for the 2022 Parish Wide Street Ditch Drainage Improvements. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Change Order No. 1 increases the original Agreement amount by \$105,100.04; and **WHEREAS**, the increase is due to unforeseen conflicts with underground utilities caused from shallow water, sewer and gas utility lines encountered during ditch excavation; and, **WHEREAS**, the Change Order will be funded through the Public Works Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, Parish President, Jaclyn Hotard is hereby authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and to LA Contracting Enterprise, LLC. The motion passed with 7 yeas, 1 nay (Torres) and 1 absent (Malik).

INTRODUCTION OF ORDINANCES:

22-59 An ordinance approving the rezoning of proposed Lot 1A of the Willie Jacob Subdivision, located in the area generally bounded

by Highway 44, E. 15th Street, & E. 14th Street, Reserve, St. John the Baptist Parish, LA from the Residential District One (R-1) & the Commercial District Two (C-2), as shown in Exhibit 1 attached (PZR-22-1347) (J. Hotard & T. Lambeth)

CORRESPONDENCE/COUNCIL BRIEFS:

Councilwoman Houston excused herself from the meeting at 6:34 PM.

ADJOURNMENT:

At 6:43 PM, Councilwoman Duhe-Griffin moved and Councilwoman Schnyder seconded the motion to adjourn. The motion passed with Councilwoman Houston and Councilman Malik absent.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary